

GROUP CERTIFICATE IN COMPUTERISED ACCOUNTING - LEVEL TWO



International
Qualifications from EDI

Application Form

INSTRUCTIONS FOR COMPLETING THIS FORM:

- 1 Please enclose photocopies of the relevant certificates/results slips. (Original certificates are no required)
- 2 **Results must be accumulated within 24 calendar months of the first pass examination date.**
- 3 **Application Fees for Group Certification HK\$420.00 for each Diploma.**
- 4 Cheque to be made payable to “**Educational Resources (HK) Ltd**”.
- 5 The processing time will take an estimation of 2 months from the date of receiving complete documents.
- 6 Candidates must claim their Group Awards within 12 months of the date of their last examination.

Subject	Results	Date of Exam	Serial No.
1 Computerised Accounting			
2 Book-keeping and Accounts			
3			
4			
5			

Candidates must pass the above 2 compulsory subjects and any other Level 2 subject:

Business Calculations	Business Statistics	Cost Accounting
Business Administration	Customer Service	Practical ICT Skills
Business Practice	English for Business (Reading & Writing)	Marketing
Public Relations	Meetings	

Full Name. HKID.....

Mailing Address.....

Contact No (Home) (Office)..... (Mobile).....

Email.

I enclose cheque / cash of HKD Date.....

FOR LCCI OFFICE USE ONLY

Receipt No. Bank & Cheque No