

CA/2 (Malaysia)

Level 2 Group Certificate in Computerised Accounting

Application Form

Candidate Details in BLOCK CAPITALS:-

Name: _____ NRIC No: _____

Address: _____

Postcode: _____ City/State: _____

Tel/Mobile Phone: _____ Email: _____

Subjects	Subject Code	Result	Series	Year	Month	Certificate Serial No.
Level 2 Computerised Accounting	ASE2117					
Level 2 Book-keeping & Accounts	ASE2007					

Candidates are required to pass THREE **Level 2** subjects within a period of **24 months** as follows:-

- (a) Compulsory Subjects: Computerised Accounting and Book Keeping & Accounts
- (b) Plus one other Level 2 subject, excluding those referred to in (a) above.

Instructions for completing this form : -

1. Registered Training Centres should submit the application on behalf of their students with a covering letter.
2. For private candidate, you may send your application directly to LCCI Malaysia office. The certificate issued will be sent to the address stated in this form.
3. Please submit photocopies of certificates and result slips.
4. An administration fee of **RM92.00 per certificate** (valid until 30th September 2010) is applicable and payment is to be made payable to **LCCI INTERNATIONAL QUALIFICATIONS (MALAYSIA) SDN BHD**. We only accept bank draft / postal order / money order. Payment by personal cheque is NOT accepted.
5. A postage fee is applicable for application from private candidate – RM15.00.

Note: Application for Group Certificate MUST be submitted within 12 MONTHS from the last examination date.

LCCI Use Only

Certificate No. : Date Issued :